

**REGIONAL SCHOOL UNIT NO. 13**  
**SCHOOL BOARD**  
**CURRICULUM COMMITTEE MEETING MINUTES**  
**October 8, 2103**

Committee Members Present	:	S. Carleton, G. Emery, D. Robishaw, C. Bachofner
Other Board Members Present	:	none
Staff Members Present	:	C. Veit, N. Guyer
Others Present	:	none
Location	:	Superintendent's Office – McLain Building

**I. Call to order:**

*This meeting was called to order by the Curriculum Committee Chair, Sally Carleton, at 5:00 PM.*

**II. Updates regarding the RSU 13 Proficiency-Based Learning Initiative – Implication and Directions for RSU 13; C. Veit**

*Carissa Veit was introduced as RSU 13's Proficiency-Based Learning Project Manager. Carissa provided the committee with an overview of project activities to date which have included her own orientation to RSU 13, recruiting a fourteen member Proficiency-Based Steering Committee with district-wide representation, and holding an organizational steering committee meeting in late September. A status report of on-going school-based projects and proficiency-based conceptual readiness amongst faculty has also been completed and shared with the steering committee. The next steps will be to formulate a specific near-term and longer term work plan, identify professional development needs that are logically linked to the work plan, and organize the steering committee into sub-committees. Neal Guyer explained that 85% of Title IIA grant resources are being utilized to fund project activities. The steering committee will meet again to continue its work on October 30<sup>th</sup>.*

*A website has been developed and will be continually updated with meeting agendas, meeting summaries, links to resources, and working documents at [www.sites.google.com/site/rsu13pbbsc](http://www.sites.google.com/site/rsu13pbbsc)*

**III. Highlighted Curriculum Initiatives for 2013-2014; N. Guyer**

*Neal Guyer profiled the premier curriculum initiatives that are being pursued during the 2013-2014 academic year. They include developing the district's Title 1 funded literacy and mathematics coaching positions and services, implementing math team recommendations for RTI Tier 1 interventions and improved math performance, and reorganizing the district's K-6 science kit-based instructional program in alignment with the Next Generation National Science Standards. It was also noted that the district's science kit-based program has been expanded this year to include all elementary and middle schools within the district and that the science resource center is being expanded and relocated from TGS to the McLain Building. Budget planning for 2014-2015 will need to include anticipated resources for implementing science instruction recommendations and needed material purchases.*

**IV. Other/Adjourn:**

*The Curriculum Committee discussed and recommended returning to the committee's original monthly meeting arrangement of the third Thursday of the month beginning at 5:30 PM.*

*The Committee confirmed that it will meet again on November 21, 2013 at 5:30 PM.*

*This meeting was adjourned by the Curriculum Committee Chair, Sally Carleton at 6:25 PM.*